



Dorking Nursery School

VACANCY

Lunchtime Assistant

Looking for a part time, term time job to fit in around the other demands of life?

Are you organised and good at working within timescales?

Due to the increase in our numbers on roll, we are looking for lunchtime assistant to help with a variety of tasks to help the smooth running of our school.

This role is perfect for someone who wants to work term time, if you are deciding whether to return to work, or simply wants to work a few hours per week making a difference. Candidates must also have good verbal and written English communication skills and be able to follow instructions, working within deadlines.

The role is contracted to 10 hours per week , term time only, working Monday to Friday 11.30am – 1.30pm

Salary based on Surrey Pay Scale S1.2 £22,919 FTE pro rata, £12.21 ph

Closing date: Friday 11th July 2025

Interviews: as soon as possible after closing date

Start date: Preferably 3rd September 2025

For further details about the post contact Donna Harwood-Duffy, Executive Headteacher, 01306 882397.

To download information and application pack visit the website www.dorkingnurseryschool.co.uk/job-vacancies

Please ensure you are able to meet the requirements of the Job Profile and refer to this in your application.

The nursery school is committed to safeguarding and promoting the welfare of children, young people, families and carers and expects all staff and volunteers to share this commitment. Appointment to this post will be subject to enhanced background checks by the Disclosure and Baring Service and satisfactory references. All shortlisted candidates will be subject to online recruitment checks.



Building trust, Empowering communities, Educating all

