



Dorking Nursery School and Mole Valley Family Centre

VACANCY

Handyman/Caretaker

Dorking Nursery School and Mole Valley Family Centre is looking to recruit a Handyman to work across their two sites.

We are seeking an enthusiastic and multi-skilled person to help ensure a safe environment for our nursery and family centre. Candidates must have an awareness, or willingness to learn, of health and safety in schools, be able to update and maintain premises inspections and records and have a basic to intermediate skill in DIY/maintenance.

Candidates must be able to problem solve, be proactive, liaise with third parties, take pride in how the sites look and have good verbal and written English.

Role is contracted to 6 hours per week per week at Dorking Nursery and 2 hours a fortnight at Mole Valley Family Centre over 42 weeks per year (39 term time plus 3 during school holidays)

Days and times worked is negotiable and flexible. There is potential for additional overtime as required.

Salary based on Surrey Pay Scale S4 £18,698 FTE

Closing date: Friday 14th May 2021, 12 noon

Interviews week beginning: Monday 17th May 2021

Start date: As soon as possible

For further details about the post contact Nicky Ellis, Bursar, 01306 882397. To download information and application pack visit the website www.dorkingnurseryschool.co.uk/job-vacancies

Please ensure you are able to meet the requirements of the Job Profile and refer to this in your application.