



DORKING NURSERY SCHOOL & CHILDREN'S CENTRE GOVERNING BODY
Attendance at Governing Body Meetings 2017-18
 last updated: 26th September 2017

Governor	Full Governing Body						Resources Committee						Standards and			Children's Centre Advisory		Strategic Committee		Headteacher Performance Review				Admissions					
	26/9/17	24/11/17	30/1/18	5/3/18	13/3/18	24/4/18	4/7/18	21/9/17	16/10/17	14/11/17	15/1/18	5/3/18	18/4/18	29/6/18	6/11/17	11/12/17	5/3/18	2/11/17	22/2/18	7/6/18	16/10/17	15/1/18	25/1/18		7/9/17	14/12/17	20/4/18	13/7/18	30/1/18
Kathy Bonomini	P	P	A	P	A	P	P								A	P	A					P	A						
Aimee Fairhurst	P																												
Donna Harwood-Duffy	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P					P	
Sandy Howarth	P	P	A	P	P	P	P	P	P	P	P	P	P	P	A	P	P	P	P	P	P	P	P	P	P	P	A		
Clover Maguire	A	A	A	P	A	P	P											P	P	A		A	A						
Mary McCrea	P	P	A	A	P	P	P	A	P	P	P	A	A	A	P	P	A					P	P	P					
Sylvia Mellor	P	P	P	P	P	P	P											A	P	P								P	
Jackie Smith	P	P	P	P	P	P	A								A	A	P	P	A	A									
Katherine Stanger	P	P	A	P	P	P	P								P	P	P												
Helen Sutherland	P	P	P	P	P	P	P	P	A	P	P	P	P	P				P	P	P									
Andy Whitehouse	P	P	P	P	P	P	A	P	P	P	P	P	P	P	P	P	P				P	P	P	P	P	P	A	P	
Mark Williams	A	A	P	A	A	P	A																	P	A	P	P	P	

meeting as of 30/8/18

% attendance for the academic year 2017-18 to date						
FGB	Resources	Standards and Performance	Children's Centre	Strategic	HT Performance	Admissions
71%						
100%				33%		
100%	100%	100%	100%	100%		100%
86%	100%	67%	100%	100%	75%	
43%			67%	0%		
71%	43%	67%		100%		
100%			67%			100%
86%			33%			
86%		100%				
100%	86%		100%			
86%	100%	100%		100%	75%	100%
29%					75%	

7 7 3 3 3 4 1

P	present
A	apologies noted
	absent
I	in attendance
n/a	

Instructions:

At each update, fill in E4 and cells A121-AQ21.

If a Governor leaves, adjust the formula in the attendance % columns so that the last argument changes from \$A?21 to the number of meetings the Governor should have attended during their term.

e.g. AF resigned after the FGB on 26/9 so should only have attended 1 FGB giving her a 100% attendance record, the formula for her in cell A110 reads =IF(A121=0,"",(COUNTIF(C10:H10,"P")/1)) instead of =IF(A121=0,"",(COUNTIF(C10:H10,"P")/(SA121))

If you need to add a Governor, copy DHD's whole row and insert copied cells in the correct place. Then ensure that attendance info is correct and grey out committees of which not a member and corresponding % attendance calculation. If a Governor joins midway through a year, adjust the attendance formula by subtracting the number of meetings already held before their appointment.

e.g. if KB had joined in January 2018, she could only possibly attend 4 FGBs as 2 would already have taken place, so the formula for her cell in A19 should read =IF(A121=0,"",(COUNTIF(C9:H9,"P")/(SA121-2)) instead of =IF(A121=0,"",(COUNTIF(C9:H9,"P")/(SA121))