

CHERTSEY AND DORKING NURSERY SCHOOL & CHILDREN'S CENTRE GOVERNING BODY

Attendance at Governing Body Meetings 2018-19

last updated: 30/04/19

Governor	Full Governing Body								Resources Committee					Children's Centre Advisory Board			Headteacher Performance Review Panel			Admissions
	28/9/18	22/11/18	11/12/18 (extra)	1/2/19	29/3/19	25/4/19	27/6/19	21/9/18	16/11/18	17/1/19	12/3/19	4/4/19	21/6/19	8/11/18	26/2/19	13/6/19	6/9/18	13/12/18	2/7/19	30/1/19
Kathy Bonomini	P	A	A	A	P															
Nadia Roberts	P	P	A	P	A	A														
Donna Harwood-Duffy	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P
Sandy Hovarth	P	P	P	P	P	P	P	P	A	P	P	P	P	A	A	P	P	P	P	P
Clover Maguire	A	A	A	P		P	P							P	P	P				P
Mary McCrea	A	A	A	P	A	A	A	A	A	P	P	A	P							
Rachel Gibb	A	P	A	P	P	P	P													
Jackie Smith	P	P	P	P	P	P	P							P	P	P				
Katherine Stanger	P	P	A	A	P	P	A													
Helen Sutherland	P	P	A	P	P	P	P	P	P	P	A	P	P	P	P	P				P
Andy Whitehouse	P	P	A	P	P	P	A	P	P	A	P	P	P			P	P	P		
Anita Cheeseman	P	P	P	P	P	P	P	P	P	P	P	P	P							
Jo Suchy	P	P	A	P	A	P	P													
Yvonne Pohlwan	P	P	P	P	P	P	P													
Rosemary Hucker	A	P	P	P	P			A	P	P	P							A	P	

meeting as of 31/07/19

% attendance for the academic year 2018-19 to date				
FGB	Resources	Children's Centre	HT Performance	Admissions
29%				
43%				
100%	100%	100%		100%
100%	83%	33%	100%	
43%		100%		100%
14%	50%			
71%				
100%		100%		
57%				
86%	83%	100%		100%
71%	83%		100%	
100%	100%			
71%				
100%				
57%	50%		33%	

7 6 3 3 1

P	present
A	apologies noted
	absent
I	in attendance
n/a	

Instructions:

At each update, fill in E4 and cells AJ21-AQ21.

If a Governor leaves, adjust the formula in the attendance % columns so that the last argument changes from SA?S21 to the number of meetings the Governor should have attended during their term.

e.g. AF resigned after the FGB on 26/9 so should only have attended 1 FGB giving her a 100% attendance record, the formula for her in cell AJ10 reads =IF(AJ\$21=0,"",(COUNTIF(C10:H10,"P"))/1) instead of =IF(AJ\$21=0,"",(COUNTIF(C10:H10,"P"))/(SAJ\$21))

If you need to add a Governor, copy DHD's whole row and insert copied cells in the correct place. Then ensure that attendance info is correct and grey out committees of which not a member and corresponding % attendance calculation. If a Governor joins midway through a year, adjust the attendance formula by subtracting the number of meetings already held before their appointment.

e.g. if KB had joined in January 2018, she could only possibly attend 4 FGBs as 2 would already have taken place, so the formula for her cell in AJ9 should read =IF(AJ\$21=0,"",(COUNTIF(C9:H9,"P"))/(SAJ\$21-2)) instead of =IF(AJ\$21=0,"",(COUNTIF(C9:H9,"P"))/(SAJ\$21))